



Republic of the Philippines
Department of Education
REGION III - CENTRAL LUZON
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY
KAKAWATE ELEMENTARY SCHOOL
BRGY. PARADISE III, CITY OF SAN JOSE DEL MONTE, BULACAN

October 25, 2021

SCHOOL MEMORANDUM
NO. 12, s. 2021

To: All Teachers
All Others Concerned

SCHEDULE OF SCHOOL BASED OPEN RANKING OF (1) VACANT TEACHER II POSITION

1. This office informs the field of Open Ranking of Teacher II position on **November 16, 2021, 1:00 PM.**
2. The minimum Qualification Standards (QS) are as follows:
 - Education: BEED or Bachelor's Degree plus 18 professional units in Education
 - Training: None
 - Experience: 1 year relevant experience
 - Eligibility: RA 1080 (Teacher)
 - Must be a current Teacher I
3. Interested applicants must personally submit the following documents arranged consecutively, placed in two long white folders (1 set for original copies and 1 set for photocopies; please refrain from using clear book) with fastener and properly labeled or tagged on or before **November 8, 2021, 5:00 PM** for pre-evaluation, to wit:
 - a. Letter of intent (addressed to the Schools Division Superintendent)
 - b. Sworn Statement that all documents submitted and presented are true and correct
 - c. Updated Personal Data Sheet
 - d. Duly signed Performance Rating for the last three (3) rating periods
 - e. Service Record / Designation / Approved Appointment / COE
 - f. Approved Appointment of the incumbent
 - g. Proofs of Outstanding Accomplishments per DepED Order No. 66, s.2007 (for teaching positions)
 - h. Transcript of Records
 - i. Certificate of Seminars / Trainings attended
 - j. Certificate of Eligibility
 - k. Photocopy of one (1) government issued ID
4. Immediate and wide dissemination of this memorandum is desired.


KRISTEL MAY C. BERNARDINO
Principal I



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